

No. Stat/DCF(121)/ 205 /2013

**Sub : Submission of Online Information of the Academic Year 2012-13
on All India Survey on Higher Education (AISHE) portal.**

CIRCULAR:

Attention of the Principals/Directors of the affiliated Colleges/recognized Institutions is invited to the letter No. DHE/SD/AISHE/2012-13/STAT/6803, dated 23/09/2013 received from Director, Higher Education, Maharashtra State, Pune regarding AISHE work.

They are, therefore requested to provide the required online information pertaining to their Colleges/Institution in the given formats on the site on a portal (URL: <http://aishe.gov.in> or <http://aishe.nic.in> developed through NIC.

The steps for filling the information on AISHE portal are as below:

1. Register on AISHE portal so as system will provide you a username and password.
2. Login to the AISHE system using your registered user ID and Password.
3. Download DCF-II of your College/Institution. (Adobe Reader 10 or above should be available on your system)
4. Fill up the DCF-II completely. (Instruction Manual is available on portal for any difficulty in understanding the concepts and definitions.)
5. Upload the DCF-II on AISHE portal after getting it passed the Check Form condition.
6. It is important to note that you are working online while the steps on 1,2,3,5 and Offline while the step at 4.

The item-wise instructions for filling up the DCF and User Manual for software related instruction is available on the portal.

All the Colleges/institutions are requested to download the Data Capture Format –II (DCF-II) for the Academic Year 2012-13 and upload filled in DCF-II on AISHE portal at the earliest.

They are, further informed that in case of any difficulties / queries regarding filling up of the statistical information in the DCF-II, kindly contact during office hours on the below contacts:

| Contact Person | Office | Land-Line No. | Mobile No. | Email |
|--------------------------|--|--------------------------|------------|-------------------------|
| University Nodal Officer | University of Mumbai, Mumbai | 022-22708738 22618987 | - | supt.statunit@gmail.com |
| Statistical Officer, | Directorate of Higher Education, Pune. | 020-26122119 | 9822889877 | mhaishe@gnail.com |

Note:- Please ignore this reminder, if you have already sent it.

MUMBAI – 400 032
13th December, 2013.

sd/-
Deputy Registrar
(Statistical Unit/Publication/Public Relation)

To,
The Principals/Directors of the affiliated Colleges/recognized Institutions.