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REMINDER
STATISTICAL UNIT
MOST URGENT
TIME BOUND

IMPORTANT CIRCULAR
No. Stat/DCF(121)/174/2013

Sub : Submission of Online Information of the Academic Year 2012-13
on All India Survey on Higher Education (AISHE) portal.

IMP:- Last Date of uploading information in the prescribed format for the year 2011-12 is 30th November 2013 & Last Date of uploading information in the prescribed format for the year 2012-13 is 31st March 2013.

CIRCULAR:

Attention of the Principals/Directors of the affiliated Colleges/recognized Institutions is invited to this office Circular No. Stat/DCF(121)/149/2013 dated 21st October 2013, subject cited above, in which it was requested to furnish the on information asked by the Director, Higher Education.

However, they are once again requested to furnish the required online information pertaining to their Colleges/Institution in the given formats on the site on a portal (URL: <http://aishe.gov.in> or <http://aishe.nic.in> developed through NIC.

The steps for filling the information on AISHE portal are as below:

1. Register on AISHE portal so as system will provide you a username and password.
2. Login to the AISHE system using your registered user ID and Password.
3. Download DCF-II of your Institution. (Adobe Reader 10 or above should be available on your system)
4. Fill up the DCF-II completely. (Instruction Manual is available on portal for any difficulty in understanding the concepts and definitions.)
5. Upload the DCF-II on AISHE portal after getting it passed the Check Form condition.
6. It is important to note that you are working online while the steps on 1,2,3,5 and Offline while the step at 4.

The item-wise instructions for filling up the DCF and User Manual for software related instruction is available on the portal.

The Colleges/Institutions are requested to download the Data Capture Format –II (DCF-II) for the Academic Year 2011-12, 2012-13 and upload filled in DCF-II on AISHE portal at the earliest.

They are, further informed that in case of any difficulties / queries regarding filling up of the statistical information in the DCF-II, kindly contact the following officers during office hours.

Contact Person	Office	Land-Line No.	Mobile No.	Email
University Nodal Officer	University of Mumbai, Mumbai	022-22708738 22618987	-	supt.statunit@gmail.com
Statistical Officer,	Directorate of Higher Education, Pune.	020-26122119	9822889877	mhaishesno@gmail.com

MUMBAI-400 032
16th November 2013

sd/-
Deputy Registrar
(Public Relation/Statistical Unit/Publication)

To,
The Principals/Directors of the affiliated Colleges/recognized Institutions.