

UNIVERSITY OF MUMBAI

No.Spl.Cell/237 of 2003 ✓

CIRCULAR :

Attention of the Director, University of Mumbai Institute of Chemical Technology, Principal, Sir J. J. College of Architecture, Directors/Heads of the University Departments / Centres and the Principals of the affiliated colleges conducting Post-graduate courses of studies in Arts/Commerce/ Science /Education/Law and other equivalent courses conducted by the other recognised educational institutions and Bachelor courses of studies in Arts/Commerce/Science is invited to this office circular No.BCC/29/301/of 1995, dated 18th July, 1995, BCC/29/334/1997, dated 25th September, 1997, घ. म. /188/2003, dated 13th May, 2003 and, घ. म. /189/2003, dated 13th May, 2003, requesting them to reserve seats in admission for SC/ST/DI/NT/OBC as per the Government of Maharashtra Resolution No.USG/(2428)/Vishi-4, dated 22nd June, 1995 and G. R. No.TES/3397/12926/(9086) T.E.1 dated 11th July, 1997, and dated 16th April, 2003 (20 G. R's.) The Government of Maharashtra under the said G.R. dated 22nd June, 1995 has clarified that the said reservation shall be course-wise.

In order to implement the reservation policy in a proper spirit. the University Grant Commission, New Delhi under letter No.F.1-6/90 (SCT), dated 28th June, 1996 (copy enclosed) has directed to constitute Admission Committee in University departments and colleges.

Specialization / Branch may be allotted in the first year itself on the basis of marks obtained in the last year examination and see to it that the reservation is fulfilled in each and every Specialization / Branch..

They are therefore requested to constitute Admission Committee in the University Department / Colleges / Institutions and include a representative of SC/ST on the said Admission committee.

MUMBAI-400 032


For REGISTRAR

Date: June 7, 2003.



To

All the Principals of the Colleges and Directors of the Institutes affiliated to the University of Mumbai for information and necessary action.

Copy forwarded to the Deputy Registrar, Under-graduate and Post-graduate Section, University of Mumbai with a request to constitute the Admission Committee for all Post-graduate courses as per the University Grant Commission letter No.F.1-6/90 (SCT), dated 28th June, 1996.

Copy forwarded for information to all the Deputy Registrar / Asstt. Registrar/ and Executive Secretary to the Vice-Chancellor

(Signature)
7/6
For REGISTRAR

Enclosure

UNIVERSITY GRANTS COMMISSION
35, FERROZESHAH ROAD
NEW DELHI-110001.

No.F.1-6/90(SCT)

Dated: 28/6/1996.

The Registrar,

Subject : Implementation of the Reservation Policy by the
Universities and Colleges.

Sir,

I am directed to say that the meetings of the Monitoring Committee to review the progress of implementation of reservation policy in the Central Universities were held on 14th September, 1994, 24th February, 1995 and 19th October, 1995. The Minutes of these meetings have already been communicated to the Central Universities.

Some of the important decisions taken at the above meetings are reproduced below for information and necessary action of all the universities:-

1. Guidelines already issued by the UGC / Govt. of India regarding reservation policy be scrupulously followed.
2. The statistical data from the colleges with regard to admission of students, filling up of the teaching and non-teaching posts, hostels, staff quarters etc. may be called for by the university from the colleges in the same proforma as for the universities. The names of the defaulting colleges may be sent to UGC for appropriate action.
3. The University may include in its Annual Report a Chapter on the welfare measures taken in respect of SCs/STs during the academic year.
4. SC/ST Cells may issue a circular at the beginning of each academic year regarding the reservation policy of the govt. of India in the matter of admissions.
5. The information with regard to admission of students to various courses in the universities and colleges may be submitted to the UGC by 31st December of each year and information relating to recruitment of teaching and non-teaching staff, hostel accommodation, staff quarters etc. may be submitted in the month of August.
6. For the purpose of admission university as well as colleges, a representative of SC/ST may also be included in the Admission Committee.

Contd...2/-

7. The Special Cells should have no work other than pertaining to promoting and ensuring the fulfillment of reservation for SCs/STs in all matters like admission, academic employment, non-academic employment, accommodation in hostels and conduct of remedial classes for SCs/STs and other measures with a view to ensuring that the education system succeeds in bringing the SCs/STs to a level quantitatively and qualitatively indistinguishable from the level of the rest of the Society.
8. The functions of SC/ST Cells in the universities may be notified prominently on all notice boards. A special grievance mechanism be evolved by SCs/STs Cells to look into grievances of employees and students of reserved categories. A Register of complaint may be maintained and action taken in respect of each grievance should be periodically reviewed.
9. Special notification may be issued to fill up the backlog posts and efforts should be made to fill vacant vacancies at the earliest. Where the university is not able to fill up the backlog vacancies, efforts made by the university should be kept on record for verification.
10. Each university may open an employment register and names of interested candidates may be registered and their cases alongwith other may be considered as and when vacancies suitable to them are available. SC/ST Cell may be involved in this work.
11. Efforts may be made to provide training to eligible candidates for preparing them for the NET examination. For this purposes, the university may avail of the financial assistance being provided by the UGC under the Scheme of remedial coaching for SC/ST students.
12. The Universities should maintain a running seniority for allotment of staff quarters to its teaching and non-teaching staff separately which should form the basis of allotment.

It is requested that the above decisions may please be implemented by the university and the contents of this letter may also be brought to the notice of the affiliated colleges, if any, for their necessary action.

Action taken report in this regard may please be sent to this office at an early date.

Yours faithfully,
Sd/-
(Gurcharan Singh)
Deputy Secretary