



## **TENDER NOTICE**

# **NATIONAL CENTRE FOR NANOSCIENCE AND NANOTECHNOLOGY (NCNN); UNIVERSITY OF MUMBAI**

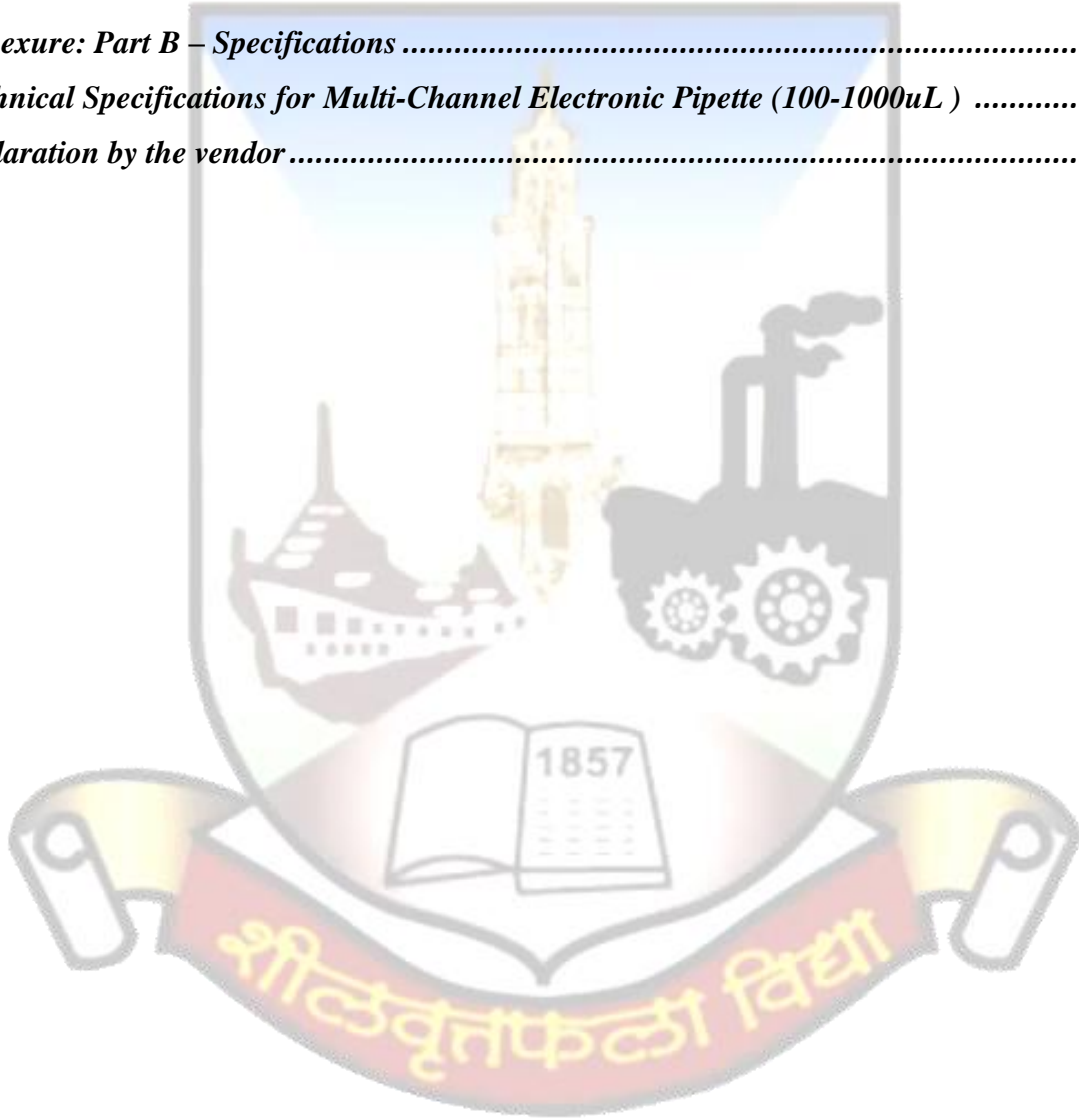
Vidyanagri, Santacruz (E), Mumbai 4000 098  
Tel:9892296635 Email: director@nano.mu.ac.in

**Ref No: NCNNUM/302/2021 Date:15/03/2021**  
**Name of Work: Purchase and installment of Multi-Channel Electronic  
Pipette (100-1000uL )**



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**Tender Notice: NCNNUM/302/202**

University of Mumbai invited Online-Tender for Purchase of **Multi-Channel Electronic Pipette (100-1000uL )** required to carry out research and development activities at Integrated Centre for Research Diagnostics and Cure of Covid and other Viral Diseases (ICRDCVD) located at NCNN.

Sr.No.	EMD in (Rs.)	Validity of e-tender	Last date of submission	Technical bid opening date & time
1.	Rs. 600/- (Rs. Six hundred only)	5 Days	21-03-2021 15.00 Hrs.	22-03-2021 at 15.00 to 17.30 Hrs.
<b>Venue:</b> National Center for Nanoscience and Nanotechnology, University of Mumbai, Vidyanagari, Santacruz (E), Mumbai 400 098, India. Tel: 09930465117				
<b>For further queries, contact:</b> <a href="mailto:Priyanka.sabherwal@nano.mu.ac.in">Priyanka.sabherwal@nano.mu.ac.in</a> <a href="mailto:Navjeet.kaur@nano.mu.ac.in">Navjeet.kaur@nano.mu.ac.in</a>				

**Note:**

The University of Mumbai reserves every right to cancel the tender in whole or in-part.

Sd/  
Registrar  
Mumbai – 400032.



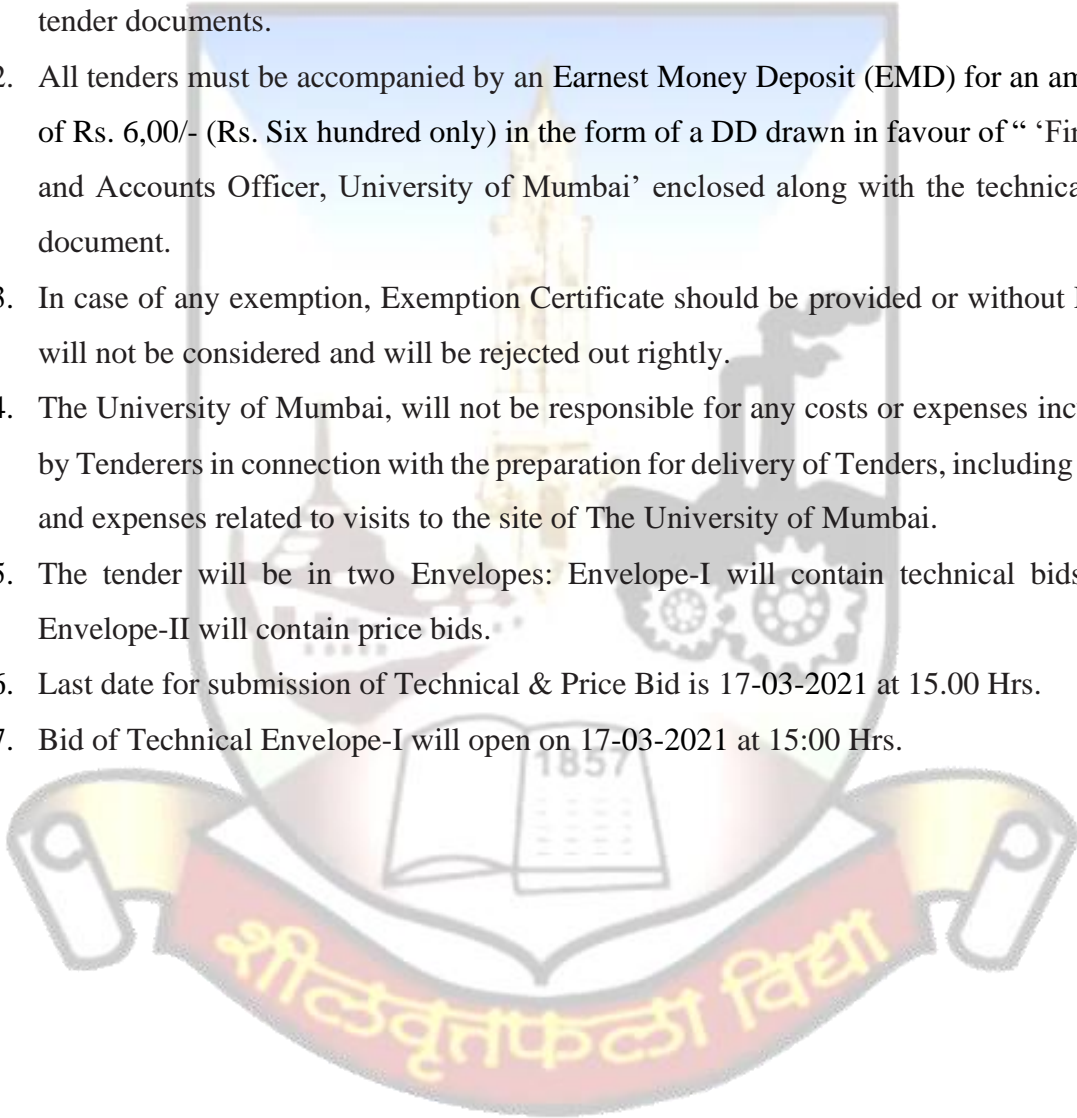


## Invitation of Tenders

1. The University of Mumbai, invites online tenders for Purchase of **Multi-Channel Electronic Pipette (100-1000uL )** to carry out research and development activities at the Integrated Center for Research Diagnostics and Cure of Covid and other Viral Diseases (ICRDCVD) located at NCNN.

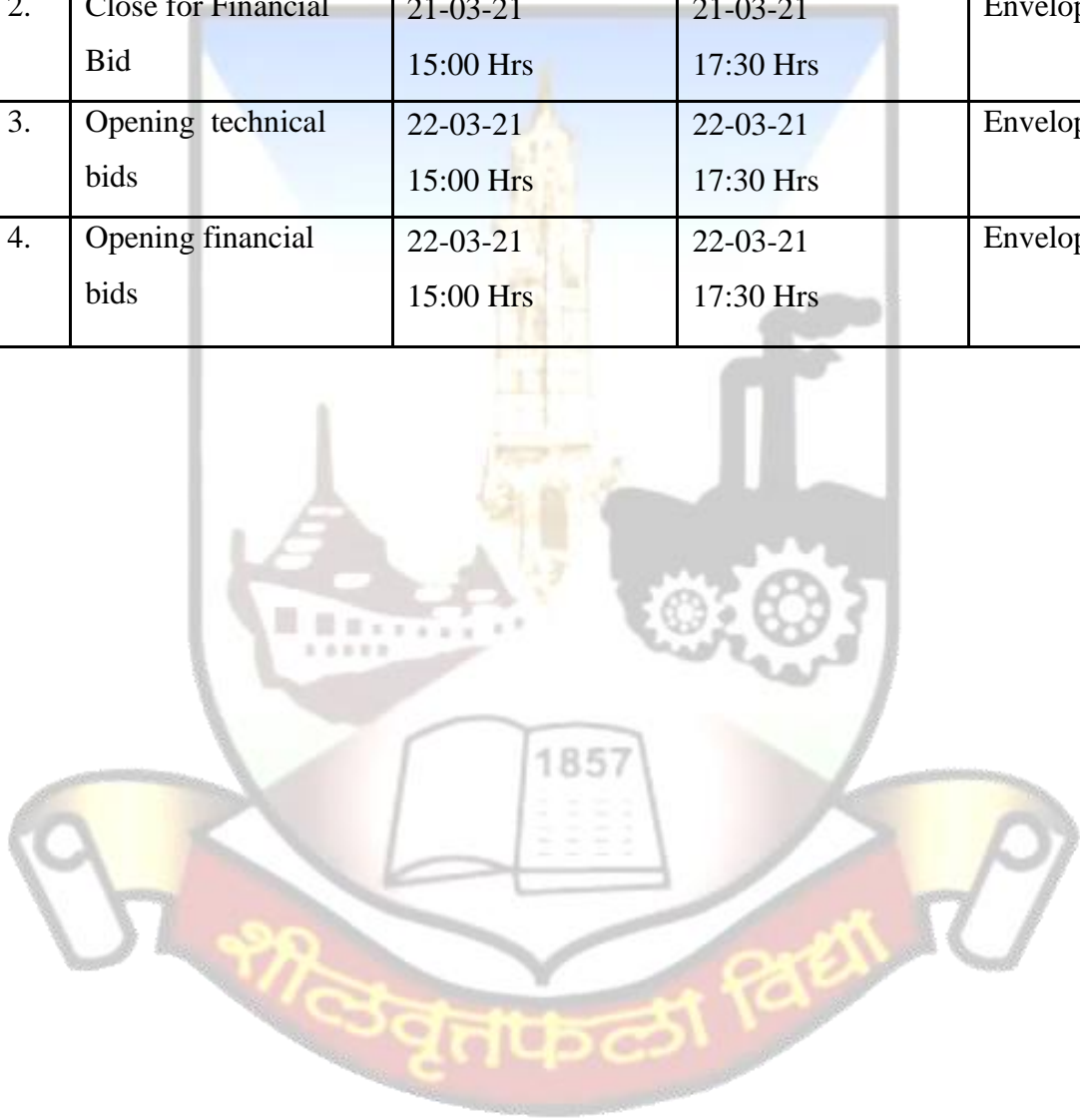
Detailed terms and conditions and schedule of the goods/materials are provided in the tender documents.

2. All tenders must be accompanied by an Earnest Money Deposit (EMD) for an amount of Rs. 6,00/- (Rs. Six hundred only) in the form of a DD drawn in favour of “ ‘Finance and Accounts Officer, University of Mumbai’ enclosed along with the technical bid document.
3. In case of any exemption, Exemption Certificate should be provided or without EMD will not be considered and will be rejected out rightly.
4. The University of Mumbai, will not be responsible for any costs or expenses incurred by Tenderers in connection with the preparation for delivery of Tenders, including costs and expenses related to visits to the site of The University of Mumbai.
5. The tender will be in two Envelopes: Envelope-I will contain technical bids and Envelope-II will contain price bids.
6. Last date for submission of Technical & Price Bid is 17-03-2021 at 15.00 Hrs.
7. Bid of Technical Envelope-I will open on 17-03-2021 at 15:00 Hrs.



**Schedule of e-Tender**

<b>Sr. No.</b>	<b>Stage</b>	<b>Start Date &amp; Time</b>	<b>Expiry Date &amp; Time</b>	<b>Envelopes</b>
1.	Close for Technical Bid	21-03-21 15:00 Hrs	21-03-21 17:30 Hrs	Envelope-1
2.	Close for Financial Bid	21-03-21 15:00 Hrs	21-03-21 17:30 Hrs	Envelope-2
3.	Opening technical bids	22-03-21 15:00 Hrs	22-03-21 17:30 Hrs	Envelope-1
4.	Opening financial bids	22-03-21 15:00 Hrs	22-03-21 17:30 Hrs	Envelope-2





## Part A-Terms and Conditions

### **Envelope No.1** (Technical Bid)

#### **Terms and Conditions of Supply:**

1. Tenderer /Bidders shall submit the following documents along with their tender and be placed in the **Technical Bid Envelope (i.e. Envelope No. 1)**.
  - a. Income-Tax clear certificate from the Income-Tax Officer concerned, certifying that the tenderer has cleared all the Income –Tax dues.
  - b. Tenderers should be either manufacturer or authorized dealer of the said material/accessories and should submit the proof for the same. Also, the Tenderers should state whether they are a Proprietary Firm, Partnership Firm or a Private/Public Limited Company and furnish the proof of the same. If the tenderer is a partnership firm, the necessary partnership deed, disclosing the names of all partners and their interest in the firm shall be enclosed.
  - c. Tenderer should enclose the list of at least 5 names of the organizations and laboratories to which similar equipment / accessories have supplied in the last 5 years within India and a certificate to the effect that the performance of the supplied equipment was satisfactory.
  - d. GST Registration No.
  - e. Technical specifications offered by the Supplier supported by Authentic printed technical brochure of the particular model offered.
  - f. Technical compliance table
  - g. Proprietary certificate
  - h. The authority to sign a tender document shall be submitted invariably by the tenderer.
  - i. Affidavit on Rs. 500 Stamp Paper
  - j. Declaration on Stamp Paper as per format given in the tender document.
  - k. The names of the organizations and the offices to which similar supplies have been made.
  - l. OEM should have direct service personnel within Mumbai. Contact Details of Engineers should be furnished





- m.** Vendor must submit a Compliance statement in tabular form comparing each specification of the quoted item with that given in the Tender Document part B.
2. Bidders should read carefully all the instructions and terms and conditions, etc. before registering the prescribed schedule of the tender. Price registering in the schedule of price to tender should be inclusive of all taxes and duties.
  3. The offers made by the Tenderers shall be valid for 120 days after the last date of submission of tender.
  4. The Technical documents shall be opened on a schedule and venue to be arranged later, for those bids for which minimum three Bidders have participated. The tenderers or their authorized representatives shall be allowed to be present at the time of opening of the tenders. Financial bids of only qualified tenderers shall be opened. The date and time of opening the financial bids shall be announced after opening and evaluating all the Technical bids.
  5. In case of imported items/accessories, the rates should be quoted in the light of exemptions enjoyed by educational institutions. Universities exempted from the payment of Octroi and the necessary certificate/form can be issued by the University.
  6. Technical specifications of the Material/Accessories are given in Annexure to these papers i.e. **Part B.**
  7. If the supplier fails to deliver the article as per the delivery schedule, the University of Mumbai shall be free to procure the balance/undelivered supply, at the risk and cost of the supplier, from other such suppliers.
  8. The goods, accessories, materials equipment supplied by the supplier shall be accepted after inspection by an officer authorized by the competent authority. No accessories/materials which do not conform to the specifications laid down in the terms and conditions or damaged in transit accepted.
  9. The bills of the suppliers shall be paid by the University after all the materials/Accessories have been received inspected and found in good condition as mentioned above.
  10. Vendor must submit a compliance statement in tabular form comparing each specification of the quoted item with the given in the Tender Document part-B.
  11. As the suppliers shall be responsible for the supply and installation (wherever necessary) of equipment at Mumbai, the cost towards insurance until destination in the University, shall be borne by suppliers.

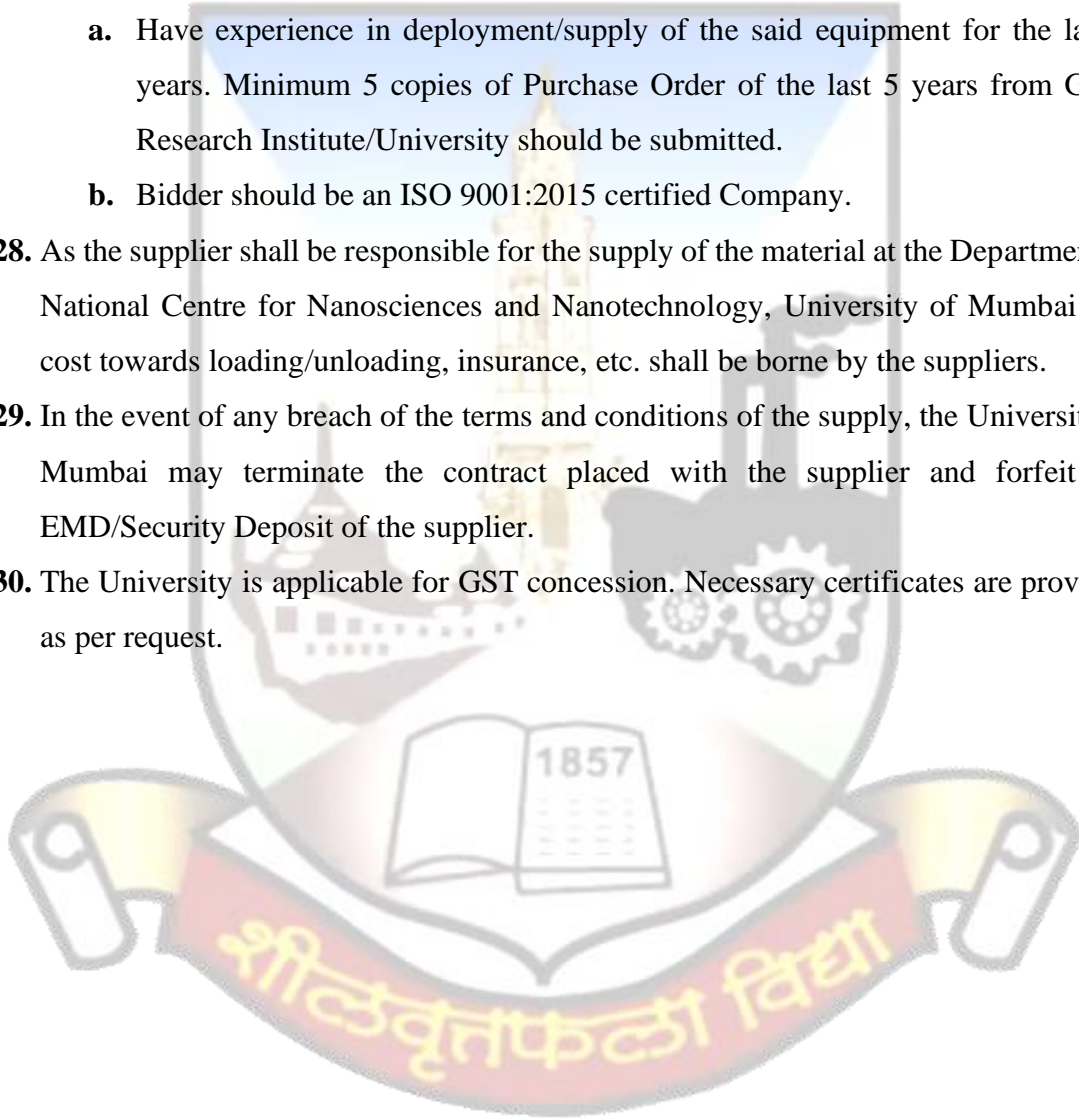


- 12.** In the event of any breach of the terms and conditions of the supply, the University of Mumbai may terminate the contract placed with the supplier, for it the security deposit of the supplier and make alternative arrangements for procurement of supplies at the risk and cost of supplier.
- 13.** Proprietary certificate, if any, should be included in the Technical bid.
- 14.** The Conditional offers are liable to be summarily rejected.
- 15.** Right to reject any or all tenders without assigning any reason therefore are reserved by the University of Mumbai.
- 16.** The payment shall be made after successful installation within a reasonable period as per the University of Mumbai rules and procedures.
- 17.** In case of successful tenderers the amount of Earnest Money Deposit shall be converted into Security Deposit / Performance Guarantee and shall be refunded after the warranty period is over.
- 18.** Suppliers should read carefully all the instructions and terms and conditions, etc., before registering rates in the prescribed schedule of the tender. Taxes and duties etc. should be shown separately.
- 19.** The offers made by the suppliers shall be open for acceptance for 120 days after the last date of submission of tender.
- 20.** The quotation shall be opened by the committee members as constituted by the University of Mumbai norms. The bidders or their authorized representatives shall be allowed to be present at the time of opening of the tenders.
- 21.** In case of imported items / accessories the rates should be quoted in the light of exemptions as applicable for educational institutions. The University is exempted from payment of Customs/Excise duty, Octroi; and the necessary certificates / forms can be issued by the University.
- 22.** Technical specifications of the items / Accessories are given in the Annexure of these papers (Part B).
- 23.** The delivery time of items / Accessories should be clearly mentioned in the tender. No extension shall be granted to the vendors / suppliers for the period of delivery mentioned in the tender, under any circumstances.
- 24.** If the supplier fails to deliver the article as per the delivery schedule, the University of Mumbai shall be free to procure the balance / undelivered supply, at the risk and cost of such supplier.





25. The goods, article, material supplied by the vendor shall be accepted after inspection by an officer authorized by the competent authority. No items / Accessories which do not conform to the specifications laid down in the terms and conditions or damaged in transit or otherwise, shall be accepted.
26. The bills of the suppliers shall be paid by the University after all the items / Accessories equipment have been received, inspected as above.
27. The vendor/bidder should:
  - a. Have experience in deployment/supply of the said equipment for the last 5 years. Minimum 5 copies of Purchase Order of the last 5 years from Govt. Research Institute/University should be submitted.
  - b. Bidder should be an ISO 9001:2015 certified Company.
28. As the supplier shall be responsible for the supply of the material at the Department of National Centre for Nanosciences and Nanotechnology, University of Mumbai; the cost towards loading/unloading, insurance, etc. shall be borne by the suppliers.
29. In the event of any breach of the terms and conditions of the supply, the University of Mumbai may terminate the contract placed with the supplier and forfeit the EMD/Security Deposit of the supplier.
30. The University is applicable for GST concession. Necessary certificates are provided as per request.

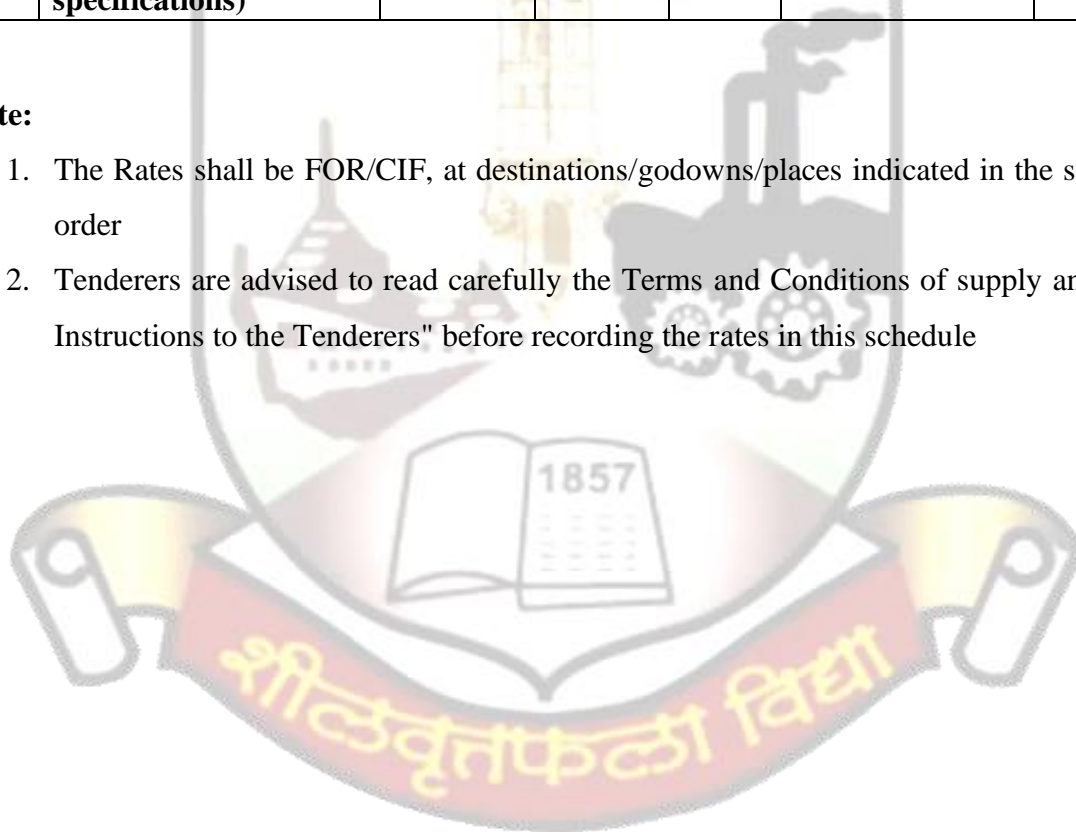


**Annexure: Part B – Specifications****Envelope No.2**  
(Financial/Price Bid)**Tabulated bidding details:**

Item no	Description of goods with details of specifications	Number/ quantity	Price/ Rate per Unit (in Rs.)	GST per unit (in Rs.)	Any other charges per unit as per Government Rule (in Rs.)	Total Cost (in Rs.)
1	<b>Purchase Multi-Channel Electronic Pipette (100-1000uL ) (Details as per tender specifications)</b>					

**Note:**

1. The Rates shall be FOR/CIF, at destinations/godowns/places indicated in the supply order
2. Tenderers are advised to read carefully the Terms and Conditions of supply and the Instructions to the Tenderers" before recording the rates in this schedule





## Technical Specifications for Multi-Channel Electronic Pipette (100-1000uL )

### Specifications:

1. Application: Viral diagnostics and molecular biology laboratory routine work
2. Range: Multi channel 100-1000uL
3. The electronic pipette should be lightweight, ergonomically designed with all the operations in front side of pipette facing user
4. Should have a multi-function rocker for liquid aspiration & dispensing.
5. Piston should provide thermal, mechanical and chemical stability
6. Should have pre-set menu options for automatic dispensing, pipetting, mixing and manual pipetting.
7. The device should also have an automated counter for pipetting actions
8. Pipette should have rechargeable Li-Polymer battery with long operation time with a minimum of 8 hours function without the need of frequent charging
9. Should have a memory of at least last 10 operation history
10. All parts of the device in direct or close contact of the dispensing lipids should be autoclavable.
11. The device should have security provision such as digital identity or passcodes to prevent any accidental exchange in cases of crucial applications
12. The device should preferably have a spring-fit action for enhanced ease and secure-fit attachment of tips
13. The device should have demonstrated high reproducibility minimising operation errors
14. The device should also come along with a stand alone manual 8-channel pipette with a range of 100-1000uL

### Accessories:

1. Appropriate tips (1 pack each) of all suitable volumes compatible with the device should be provided along with autoclavable tip boxes
2. Tips should have a filter protection (wherever necessary) and should come along with autoclavable tip boxes
3. High quality stand for ease of access and storage should be provided
4. High quality liquid reservoir tanks aiding ease of operation and reducing wastage should be provided
5. Discard bins for dispensing waste liquids should be provided

### Important:

1. Model should have at-least five years comprehensive warranty
2. Prompt after sales service should be available within the city
3. Additional features/accessories, if any that can potentially increase the productivity of this instrument should be quoted as optional items.
4. Vendor should have at least 10 installations (similar model) in state/Central Govt. institutions/Institutions with good reputation
5. The model quoted with actual image should be provided with the quotation



## Declaration by the vendor

I/We hereby declare that I/we have made myself / ourselves thoroughly conversant with the local conditions regarding all materials and labor on which I/we have based my/our rates for this tender. The specifications and lead of materials on this work have been carefully studied and understood by me/us before submitting this tender. I/we undertake to use only the best materials approved by the University of Mumbai or his duly authorized representative before starting the work and to abide by his decision.

I/We hereby undertake to pay the laborers engaged on the work as per minimum wages Act 1948 applicable to the Zone concerned.



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**Signature of vendor/ bidder/ representative**