

University of Mumbai



Secretariat of
Controller of Examinations,
Vidyanagari,
Santacruz (E),
Mumbai - 400098

No. Exam./COE/ Cir/ 1300 / 2013

3rd September, 2013

CIRCULAR :

With respect to the conduct, assessment and submission of mark lists, for Practicals and Internal Assessment for Semester Five (Sem-V), The Principals/Directors of all the Colleges/Institutes should note that:

1. Internal Assessment for Theory in the respective subjects shall be conducted by individual colleges on behalf of University of Mumbai.
2. Examination for T. Y. B.Sc. Practicals for all subjects of main course shall be conducted by individual Colleges/Institutes for semester five (Sem-V), before the Theory Examinations in the said subjects. The duration and time for the practical examinations will be as decided and notified by the Board of Studies of respective subject.
3. Modality for submission of marks will be intimated in due course.
4. For conducting the Practical Examinations, it is expected that half of the required number of examiners be invited from nearby colleges from amongst eligible examiners. The Principal along with the Head of Department of the concerned subject should see to it that this requirement is fulfilled. In the absence of any external examiner in the conduct of Practical Examination, the mark list submitted for the same may not be valid. Proper record of the conduct of the Practical examination and examiners should be maintained and submitted along with the mark list.
5. Practical Examination in the Applied Component courses shall continue to be conducted as per existing practices.
6. **Theory Examinations including that for Applied Component shall be conducted by the University.**

(Dr Padma V. Deshmukh)
Controller of Examinations

To

The Principals of the affiliated college in Science.