

UNIVERSITY OF MUMBAI



FORM OF HEADS OF DEPARTMENTS

Information to be filled in by the Heads of Departments in Colleges five years teaching the subject or group of subjects, at the special, Principal or Major level to the University for the purpose of election to the Boards of Studies as required under Statute 148 read with Sections 37(2)(b) and Section 115(2)(xii) of the Maharashtra Universities Act, 1994.

1.	Name of the Head of the Department in full (In capital letters beginning with surname)	:	Shri/Smt./Kum.----- -----
2.	* Designation	:	-----
3.	Name of the College	:	-----
4.	Department	:	-----
5.	Educational qualification such as Degree or Degrees obtained with the Names of Universities.	:	----- -----
6.	Subject/s taught at the Special/ Principal/ Major level	:	-----
7.	Teaching Experience (in years)	:	-----
8.	Nature of Appointment (Please specify whether full-time/ CHB/part time/visiting)	:	-----
9.	Whether appointment as a teacher is approved by the University. (Please enclose a copy of the University's approval letter)	:	-----
10.	Date of Birth	:	-----
11.	Date of Superannuation	:	-----

12.	Residential / Mail Address	:	----- -----
13	Telephone No. (Office)	:	-----
	(Residence)	:	-----
	(Mobile)	:	-----
	(e-mail ID)	:	-----

I

DECLARATION BY THE HEAD OF THE DEPARTMENT

I hereby declared that the information given above by me in the form is true and correct and is governed by the provision of Section 44 of the Maharashtra Universities Act, 1994.

Place -----

Date -----

(Signature)
Head of the Department

II

TO BE CERTIFIED BY THE PRINCIPAL OF THE COLLEGE-

I certify that all the above entries are correct. I also certify that the above mentioned teacher who is working in the college as Head of the Department of -----satisfies the requirements as laid down under Statute 148 read with Section 37(2)(b) and Section 115(2)(xii) of the Maharashtra Universities Act, 1994.

Place: -----

Date: -----

Principal's Signature
With
Seal of the College

* Please mention designation of the post such as Lecturer in English, Lecturer in Botany, Lecturer in Zoology, Professor of Mechanical Engineering, Assistant Professor of Civil Engineering etc.