

# University of Mumbai



No.APD/505/20 of 2013  
Mumbai - 400 032  
5<sup>th</sup> September 2013

Circular:-

## Sub : - Research Award to University Teachers

In continuation of this office Circular No. A.P.D./505/09 of 2013 dated 19<sup>th</sup> June 2013 send to all the Directors and Heads of University Department, regarding Research Award to University Teachers for the financial year 2013-14, it has been decided to invite applications once again by giving wide publicity. The teacher who have already applied need not send another application. The Heads of the department should scrutinize the applications & recommend only potential applications for further consideration to the committee. If the Head of the Department is an applicant, they should submit their application through the Director. B.C.U.D.

The application form duly recommended and authenticated by the Director/ Head of the Departments (3 Copies) may be sent to the Director B.C.U.D., University of Mumbai on or before 20<sup>th</sup> September 2013. The applicant should submit the information in the form of index as mentioned below:-

Sr.No	Index	Enclosed documents page No. - from ---to---
1	Date of Joining/ Date of Retirement	
2	Year of Ph.D. Award	
3	No Research Papers in refereed National Journals	
4	No Research papers in refereed International Journals	
5	No of Minor Research projects from national/ international agencies and total amount	
6	No of Major Research projects from national/ international agencies and total amount	
7	No of M.Phil/Ph.D students guided in details	
8	No. of Patents received	
9	Consultancy offered (Total Amount)	
10	State/National/International Awards	

The relevant prescribed guidelines & format in this respect is available on [www.mu.ac.in](http://www.mu.ac.in)

S.S. Goiani  
Deputy Registrar  
(A.P.D. Section)

To  
All the Directors/Heads of University Departments.

## Guidelines for Research Award

### 1. Introduction:

The university has instituted "Research Awards" for teachers working in its Departments / Institutes from the year 2013-14. The Teachers who have a doctorate degree and have shown excellence in their fields are considered for the award. The Research Award is given to only those assistant professors, associate professors and professors who are in continuous regular service in the University on permanent posts.

### 2. Objectives:

The objectives of this award are to give recognition and encouragement to the teachers who have shown excellence in research in their area of specialization.

### 3. Eligibility and Evaluation Criteria:

- The applicants must be a permanent faculty and possess a Ph. D. Degree. They must have shown an excellence in the field of research and have published papers/articles in reputed referred journals, attracted funds from various funding agencies and have made noteworthy contributions to the editorial boards, collaborative research: nationally, internationally or with industries/national organisations.
- There will be one Award in each of the following categories:
  - A) Arts, Humanities and Law
  - B) Science
  - C) Commerce and Management
  - D) Fine and Performing Arts.
- It will be ceremoniously awarded on 26<sup>th</sup> January every year.
- Any teacher receiving the research award will not be eligible for such an award for the next five years.

### 4. Procedure for Applying for the Award:

The University will invite applications for these awards through a notification/Circular. The candidate is required to send the application (in Triplicate) in the prescribed format (Annexure-I) along with the copies of research publications in the last five

year:  
The application form duly recommended and authenticated by the Head of the Department/Director may be sent to the Director, BCUD, University of Mumbai. Incomplete applications (in any form), directly sent applications and applications received after the due date will not be considered.

**ANNEXURE- I**

**APPLICATION FORMAT FOR RESEARCH AWARD**

(To be filled in by the applicant in block letters only)

1. Name of applicant:
2. Name of Department:
3. Date of Birth:
4. Date of Appointment:
4. Designation:
5. Address for correspondence:  
Telephone/Mobile No:  
Email:
6. Permanent address:  
Telephone No:
9. Experience:
  - a. Research:
  - b. Teaching:
10. Field of specialisation:
11. Educational qualifications:  
(Attach attested copy of Ph.D. degree)
12. Major/Minor Research projects completed /in progress (last 5 years):
13. Number of papers published (last 5 years):
  - a. In foreign journals:
  - b. In Indian journals:  
(Provide impact factor of the journal and citation index)
14. a. Number of books, if any: (last 5 years)  
b. Number of papers/books under publication, if any:
15. Number of Patents awarded / filed: (last 5 years.)

Affix attested Passport-size photograph

Through

Head of the Department