

University of Mumbai

No. APD/449/1/ of 2012
Mumbai – 400 032
18th February 2012

Circular:-

The Directors/Heads of the University Departments/Institutions and Principals of all affiliated colleges are hereby informed that the report of the committee appointed by the Hon'ble Vice-Chancellor to review the norms of consultancy by the teachers of University Departments and affiliated colleges was placed before the Academic Council at its meeting held on 21th December 2011 vide item No. 7.1, when the same was accepted by the Council and the Management Council has approved the recommendations passed by the Academic Council at its meeting held on 6th January 2012 vide item No. 19.

The Recommendations of the Committee constituted for reviewing the norms of resource generation through Consultancy/Services by the teachers of the University Departments, affiliated colleges and Institutions are as under:-

1. No assignment shall be undertaken by any teacher without the prior permission of the Head of the University Departments/Principal of the College/Director of the Institution. The concerned teacher should submit complete details of the entire assignment viz time-invested, finance, detailed schedule etc.
2. No teacher shall get any concession in the actual teaching hours/workload, whatsoever while executing the assignment. However, the teacher, if misses the teaching duty due to any emergencies/unavoidable circumstances the competent authority may allow the teacher to undertake the said activity with an assurance to make good, the academic loss which has to be adjusted by exchanging the duty appropriately.
3. The teacher may be granted not more than 50% concession in the total time, other than the actual teaching hours for which he/she is expected to be present on the premises per week for the assignment undertaken by him/her with prior permission of the competent authority.
4. Ordinarily, permission cannot be granted for more than 5 assignments at a time, however in exceptional cases, same may be considered, provided proper time management is ensured.

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5. A separate ledger account shall be opened and maintained by the Department/College/Institution for resource generated from the activities and the same shall be utilized for infrastructure development and other facilities as may be deemed fit mutually by the Head of Dept./Principal of the College/Director of Institution and the teacher generating said resources. Dead Stock Register shall be maintained wherever applicable. The Department/College/Institution shall be accountable for the same. The University/Govt. shall verify the records, as and when required.

6. There shall be no bearing on the grant in aid (salary/non salary grant) of the Department/College/Institute and that the Department/College/institute shall continue to enjoy the same grants, irrespective of the revenue generated from the said activities.

7. The sharing of revenue generated from various assignments/activities shall be as follows:

a. The expenditure incurred as direct cost and recurring cost shall be deducted from the resource generated before the sharing the funds/resources.

b. If the infrastructure of Dept./College/Institute is used, the said sharing will be in the ratio of 30:70, wherein, the share of 30% after deduction of the expenditure as envisaged here in above shall be paid to the College/Dept./Institute, while 70% shall be retained by the concerned teacher/s.

c. However if no infrastructure of Dept./College/Institute is used, then the said sharing shall be in the ratio of 10:90 wherein, the share of 10% after deduction of the expenditure as envisaged here in above, shall be paid to the College/Dept./Institute, while 90% shall be retained by the concerned teacher/s.

8. As a part of quality enhancement, industry academia interface and also for encouraging resource generation for supporting higher education, the following activities can be undertaken, subject to the above conditions.

(a) Consultancy (b) Services (c) Incubation Model (d) Corporate research and development (e) Market research and consumer study (f) Government and Industrial Project (g) Pilot Plant (h) Entrepreneurial activities in collaboration with educational institutions (i) Software and Hardware solutions.

They are, therefore, requested to bring the contents of the above circular to the notice of academic staff of their respective colleges.

Yours faithfully

Sd/-

Prin. (Dr.) Rajpal S. Hande
(Director, B.C.U.D.)