

University of Mumbai



No. APD/280/16/of 2014
Mumbai- 400 032.
9th October, 2014

**Sub : Vice Chancellor's Scheme for " Book Bank"
during the financial year 2014-2015**

CIRCULAR :-

The Directors/Heads of the University Department/Centre and The Principals of affiliated Colleges (Except Medical Colleges, Institutions) are hereby informed that as per the Vice-Chancellor's Scheme for "Book Bank" (Build your own Library) a provision has been made in University budget to provide "Book Bank" facility to the Teachers for purchase of book/s to meet 50% cost of the books but not exceeding Rs. 500/-.

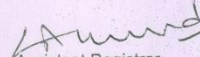
Teachers from University departments and affiliated colleges in all faculties (Except Medical Colleges) are eligible to avail this facility during the current financial year 2014-2015 and can send their applications through the Heads of University Department / the Principals of Colleges to the APD Section, Room No. 132, University of Mumbai, Fort, Mumbai – 400 032, so as to reach the **Section on or before 10th March, 2015.**

The applications should be accompanied by:

1. List of books purchased (The cost of the books should be about Rs. 1,000/- only).
2. The original receipt or Cash Memo of book/s purchased.
3. A certificate from the concerned Head of the University Department/ Center/ Principal of the College stating that the applicant is a confirmed member of teaching staff in the Department / College / Centre (Please submit a copy of the University approval letter) and that he / she has purchased the book/s for personal library during the current financial year.
4. Purchased Bills/Cash Memo should be certified by the Principal of the College/ Head of the University Department.
5. If the Principal of the College is an applicant, they should submit their application through the Secretary of the College.

You are requested to bring this Circular to the notice of members of teaching staff of your Department / College.

Mumbai – 400 032,
Date: - 9th October, 2014


Assistant Registrar
A.P.D. Section

Note: Those teachers who are not submitting a copy of the University approval letter, their proposal will not be considered.

To
The Directors/Heads of University Departments and The Principals of affiliated Colleges.