



USC/RTG/

Of 2012

Date: 04/05/2012

TO

Separate sealed Tenders for rate contract of chemicals, glassware's and consumable items are invited, for and on behalf of University of Mumbai by the Co-ordinator, Sub-centre Ratnagiri, University of Mumbai, so as to reach him in his office latest by 2.00 p.m. on Monday, 21st May, 2012.

Rate Contract of Chemicals, glassware's and consumable items

Blank forms containing terms and conditions of supply are available in the office of the Co-ordinator, Sub-centre Ratnagiri, University of Mumbai, on all working days between 11.00 a.m. to 4.00 p.m. from Friday, 4th May, 2012 to Saturday, 19th May, 2012. The tenders duly complete in all respects, along with the necessary documents should be submitted to the Co-ordinator, Sub-centre Ratnagiri, University of Mumbai, latest by 2.00 p.m. on Monday, 21st, May, 2012.

The tenders so received (Technical Bids) will be opened by the Co-ordinator, Ratnagiri Sub-Centre, University of Mumbai, on Monday, 21st May, 2012, at 3.30 p.m. However, the Commercial Bids will be opened on Thursday, 24th May, 2012 at 11.30 a.m. in the office of the Co-ordinator, Sub-centre Ratnagiri, University of Mumbai, P-61 MIDC, Mirjole, Ratnagiri Pin- 415 639 in presence of representatives of the suppliers. Right to reject any or all tenders, without assigning any reason thereof, is reserved by the University of Mumbai.

Place: Ratnagiri
Date: 4th May, 2012

Sd/-
Registrar



**Ratnagiri Sub-Centre,
University of Mumbai,**

P-61 MIDC Mirjole,

Pin Code- 415 639.

Phone: 02352- 230086/88/44

Fax: 02352-230086

Tender Document No-2

Date: 4TH May, 2012

Part A = Terms and conditions

PartB=Specifications

Price Rs. 1000.00 (non refundable)

Important Dates

Sale of Tender forms	:	Friday, 4 th May, 2012 to Saturday, 19 th May, 2012. (All working days from 11.00 a.m. to 4.00 p.m. except 2 nd Saturday & Public Holidays.)
Last Date for receiving sealed tenders	:	Monday, 21 st May, 2012 up to 2:00 p.m.
Date of Opening of Tenders	:	
Technical Bid	:	Monday, 21 st May, 2012 at 3.30 p.m.
Commercial Bid	:	Thursday, 24 th May, 2012 at 11.30 a. m.

Co-ordinator,
Sub-Centre Ratnagiri
UniversityMumbai ,
(Seal & sign)



**Ratnagiri Sub-Centre,
University of Mumbai,**

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Tender Document No- 2

Date: 4th May, 2012

Part A =Terms and conditions



Terms and conditions of supply

1. The last date and time for the acceptance of the tenders is Monday, 21st May, 2012 up to 4:00 p.m.
2. The tenderers shall submit the following documents along with their tenders in envelope No. 1 known as technical bid.
 - a. Income tax clearance certificate, from the Income Tax officer concerned, certifying that the tenderer has cleared all the Income Tax dues.
 - b. Suppliers should state whether they are a Propriety Firm, Partnership Firm or a Private/Public Limited Company and furnish a profile of the firm. They should also clearly mention whether they are manufacturers, authorized dealers or retail suppliers. They should submit the necessary certificates.
 - c. The names of the organizations and the offices to which similar supplies have been made.
 - d. Earnest Money Deposit in the form of Demand Draft in favour of Finance and Accounts Officer, University of Mumbai, on any Scheduled / Nationalized Bank, payable at Mumbai.
 - e. Sales Tax Registration No.
 - f. Technical specifications offered by the Supplier, such as quality, grade, make etc.
 - g. If the supplier is unable to supply the said materials/articles before the date on which the supply is scheduled to have been completed he should indicate such on earlier date and also the date, by which he will be in a position to complete the supply.



6. Tenders not accompanied by the requisite amount of Earnest Money Deposit are liable to be rejected.
7. The Earnest Money Deposit paid by the supplier shall be forfeited, if the supplier fails to pay the necessary Security Deposit in the event of his tender being accepted.
8. The amount of Security Deposit / Performance Guarantee shall be 5% of the cost. In case of successful tenderers the amount of Earnest Money Deposit shall be converted in Security Deposit / Performance Guarantee and refunded after the warranty period is over. The Security deposit / Performance Guarantee shall be paid in the form of a Bank Guarantee from a Nationalized/ Scheduled Bank.
9. Supplier should read carefully all the instructions and terms and conditions, etc., before registering rates in prescribed scheduled of the tender.
10. The offers made by the suppliers shall be open for acceptance for 120 days after the last date of submission of tender.
11. The tenders (Technical Bids) will be opened by the Co-Ordinator, Ratnagiri Sub-Centre, University of Mumbai, Ratnagiri on Monday, 21st, May, 2012, at 3.30 p.m. However, the Commercial Bids will be opened on Thursday, 24th May, 2012 at 11.30 a.m. in the office of the Co-ordinator, Sub-centre Ratnagiri, University of Mumbai, P-61 MIDC, Mirjole, Ratnagiri Pin- 415 639. The tenderers or their authorized representatives will be allowed to be present at the time of opening of the tenders.
12. In case of imported items the rates should be quoted in the light of exemptions enjoyed by educational institutions. The University is exempted from payment of Excise, Sales tax, Octroi etc. and the necessary certificates / forms can be issued by the University.
13. The delivery time should be clearly mentioned in the tender. No extension shall be granted to the suppliers for the period of delivery mentioned in the tender, under any circumstances.
14. If the supplier fails to deliver the article as per the delivery



schedule, the University of Mumbai shall be free to procure the balance / undelivered supply, at the risk and cost of the supplier, from such suppliers.

15. The goods, article, material supplied by the supplier shall be accepted after inspection by an officer authorized by the competent authority. No article / material which do not confirm to the specifications laid down in the terms and conditions or damaged in transit or otherwise, shall be accepted.
16. The bills of the suppliers shall be paid by the University after all the article/ material/ instrument / equipment has been received, inspected as above.
17. In the event of any breach of the terms and conditions of the supply, the University of Mumbai may terminate the contract placed with the supplier and forfeit the Earnest money Deposit of the supplier
18. Period of validity for the rate contract will be from 1st July, 2012 to 30th June, 2013.



**Ratnagiri Sub-Centre,
University of Mumbai,**

P-61 MIDC Mirjole,

Pin Code- 415 639.

Phone: 02352- 230086/88/44

Fax: 02352-230086

Tender Document No.

Date: 4th May, 2012

Part B = Specifications



SCHEDULE TO TENDER

Note:

1. Tenderers are advised to read carefully the Terms and Conditions of supply and the Instructions to the tenderers before recording the rates in this schedule.
2. No erasures or overwriting shall be allowed, unless they are authenticated under the full signature and seal of the tenderers.
3. The Rates shall be for, at destinations /godowns/ places indicated in the delivery.

Item No.	Description of goods with details of specifications	Price / Rate per Unit
1.	CHEMICALS: Solids, Solvents/ Solvents for Spectroscopy/ Solvents for HPLC, Acids etc, of following makes with all grades viz., GR, AR, LR, SQ, Polarographic etc. and specifications	
	Loba-GR, AR, LR	
	SRL-LR, AR	
	Spectrochem-AR, LR	
	SDF-AR, LR	
	Thomas Baker	
	E. Merck-GR, LR	
	Glaxo, Qualigens, Excelar, SQ	
	Ranbaxy AR, LR	
	Randox	
	Sisco Chem	
	Hi-Media Laboratories-culture media, Reagents Chemicals and kits	
	Bangalore Genei Molecular Biology Kits and chemicals	
	CDH, Sigma	
	Cultural Media	
	Moly Chem	
	Finar , BDH	
	Fluka	
	Aldrich	
	Lancaster	
	Merck	



	Description of goods with details of specifications	Price / Rate per Unit
2.	GLASSWARE	
	Borosil	
	J. Sil/Agarwal	
	Teflon	
	Qualigens	
	Merck	
3.	PLASTICWARE	
	Kasblanca	
	Laxbro	
	Tarson	
4.	MISCELLANEOUS	
	Whatman Filter Paper	
	Butter Paper	
	Aluminium foil	
	Non-adsorbent cotton	

Signature of Tenderer

(Seal of the Firm)