



INSTITUTE OF DISTANCE EDUCATION
UNIVERSITY OF MUMBAI

Dr. Shankar Dayal Sharma Bhava,
Vidyanagari Campus, Kalina,
Santacruz (East), Mumbai – 400 098.

**Application for Transference Certificate from the last attended
College / University Department**

From :

Shri/Smt/Kum. _____

(In Block Letters)

(Surname)

(Own Name)

(Father's/Husband's Name)

(Mother's Name)

Residential Address of the student _____

Pin Code _____

Tel. No.: _____

To

The Principal/Head of the University Dept.

(Full Name and Address of the last attended College / University Dept.) _____

Through Asstt. Registrar (Adm.) I.D.E.

Sir/Madam,

I am to state that I have taken provisional admission to the _____ Class in the institute of Distance Education of the University of Mumbai on the basis of the No Objection Certificate dated _____ Issued to me by the College / University Dept.

I attended the _____ Class (Div. _____ Roll No. _____) during the First/Second Term/s of the academic year _____ at your College and Passed/failed/was awarded A.T.K.T. at the examination held by the University Dept./ College in April/October _____ Examination (Seat No. _____)

I am enclosing the attested xerox copy of the mark-sheet/s of the above mentioned examination/s. I have also paid the T.C. Fee of Rs. 100/- at the Institute of Distance Education at the time to admission.

I am to request to send my **Transference Certificate directly to the professor-cum-Director, Institute of Distance Education, University Of Mumbai, Vidyanagari Campus, Kalina, Santacruz (East), Mumbai – 400 098 at the earliest.**

Thanking you,

Verified by

Yours obediently,

Date :

(Signature of the Adm. Clerk)

(Student's Signature)

- NB: 1. This **Application for Transference Certificate** must be submitted at the **admission counter** by only those students who seek admission to I.D.E. on the basis of N.O.C. from the affiliated college or the Department of the University Of Mumbai last attended by them.
2. The old students of I.D.E. are **NOT** required to fill up this form.