

# University of Mumbai



1<sup>st</sup> March, 2013

## CIRCULAR

Sir / Madam,

A Meeting of Heads of the Department/colleagues is organized on **Wednesday, 6<sup>th</sup> March, 2013 at 11.00a.m.** in the Management Council Room, Dr. Ambedkar Bhavan, Kalina Campus. Please make it convenient to attend.

### **The Agenda for the meeting will be as follows :-**

1. Welcome and Introduction remarks.
2. Discussion on Academic matters, Students Intake, Promoting Research, Budget, Utilization of Grants, UPE Grants, etc.
3. EYES
4. Any other business with the permission of the Chair.

You are also requested to prepare 5 slides of PPT including hard copy (mentioning profile of the Department, Innovative practices being followed, Quality enhancement initiatives being taken, Action plan for the current year and action plan for the next five years).

  
Registrar