

UNIVERSITY OF MUMBAI

Advertisement No.UoM/Estab.I/10/2013

Applications are invited from the eligible candidates for the following vacant tenural posts on the establishment of the University of Mumbai in the Lokkala Academy. The post will be for a period of five years. The University deserves the right to increase or decrease the number of posts.

1) Artist Co-ordinator (1 post)

Pay : Consolidated pay of Rs.19000/-p.m.

Qualifications : Graduate in any faculty. Preference will be given to those who possess a degree/Master's degree in Loksahitya and Lokkala in the subject of Marathi.

Age: Not less than 25 and not more than 35 years as on the date of advertisement.

2) Research Co-ordinator (1 post)

Pay : Consolidated pay of Rs.19000/-p.m.

Qualifications : Graduate in any faculty. Preference will be given to those who possess a degree/Master's degree in Loksahitya and Lokkala in the subject of Marathi.

Age : Not less than 25 and not more than 35 years as on the date of advertisement

3) Sound Recording Co-ordinator (1 post)

Pay : Consolidated pay of Rs.19000/-p.m.

Qualifications : Graduate in any faculty. Preference will be given to those who possess a degree/Master's degree in Loksahitya and Lokkala in the subject of Marathi. A certificate from a Govt. recognized institute in Sound recording training.

Age : Not less than 25 and not more than 35 years as on the date of advertisement

4) Curtain and Instrument Handler – Store Keeper (1 post)

Pay : Consolidated pay of Rs.8800/-p.m.

Qualifications : Minimum 12th std. pass. Preference will be given to those who have experience of having worked as a Store keeper.

Age : Not less than 25 and not more than 35 years as on the date of advertisement.

Instruction to the applicants

The candidates should ascertain their eligibility for the post/s before submission of application.

- 1) Knowledge of Marathi Language is essential for all the post.

- 2) **The application will be accepted from 21st August, 2013 to 4th September, 2013.**
- 3) Preference will be given to the candidate/s domicile of state of Maharashtra.
- 4) All rights relating to changes in posts, increase or decrease in the posts is reserved by the Registrar, University of Mumbai and his decision in this regard will be final.
- 5) Application in the prescribed form together with attested copies of certificate/s should be sent in an envelope superscripted "Application for the post of _____", so as to reach the same to the Registrar, University of Mumbai, Fort, Mumbai- 400 032 through the Inward Section before 5.30 p.m. on 4th September, 2013. Applicants should submit Demand Draft of Rs.200/- as the cost towards processing fee for each post, drawn in favour of "The Finance and Accounts Officer, University of Mumbai " payable at Mumbai.
- 6) Applicants working in Government, Semi-government and Private institutions/organizations should submit their applications through proper channel on or before last date prescribed for the purpose.
- 7) Applications with incomplete information, erased/wrong information, in respect of educational qualifications, experience, age, caste certificate, if certificates are not attested, misplaced or lost or delayed by the postal Department etc. and without processing fee will not be considered. No correspondence in this respect will be made.
- 8) Applicants who are not eligible will not be informed independently/individually. Applicants are not allowed to make inquiry in this behalf.
- 9) Applicants should attend test/interview on his own expenses.
- 10) On verification, if it is found that the information received from an applicant is faulty and or is based on faulty certificates will be liable for legal action and the selection will be immediately cancelled.
- 11) Any change in address given in the application form should be communicated to the Deputy Registrar, Establishment Section, University of Mumbai, Fort, Mumbai - 400 032.
- 12) Canvassing directly or indirectly will be a disqualification.
- 13) The Government Resolutions/Circulars issued by the Government of Maharashtra from time to time will be made applicable.

(Dr. M.A. Khan)
Registrar.

मुंबई विद्यापीठ

जहिरात क्र. मुं वि/आस्था. १/१०/२०१३

मुंबई विद्यापीठातील लोककला अकादमी विभागाच्या आस्थापनेवरील खालील पदे केवळ पाच वर्षांच्या कालावधीसाठी भरण्याकरीता अर्हता धारक उमेदवारांकडून विहित नमुन्यात अर्ज मागविण्यात येत आहेत. जाहिरातीत नमुद केलेली पदसंख्या कमी जास्त होवू शकते व त्याबाबतचा अंतिम निर्णय विद्यापीठ राखून ठेवत आहे.

१. कलावंत समन्वयक (१ पद)
एकत्रित वेतन :- रुपये १९,०००/- दरमहा.
शैक्षणिक अर्हता :- कुठल्याही शाखेतील पदवी, मराठी विषया अंतर्गत लोकसाहित्य आणि लोककलेतील पदवी/पदवीका असणा-यास प्राधान्य.
वयोमर्यादा :- जाहिरात प्रसिध्दीच्या दिनांकास २५ वर्षा पेक्षा अधिक व ३५ वर्षांच्या आत असावे .
२. ध्वनीमुद्रण-समन्वयक (१ पद)
एकत्रित वेतन :- रुपये १९,०००/- दरमहा .
शैक्षणिक अर्हता :- कुठल्याही शाखेतील पदवी, मराठी विषया अंतर्गत लोकसाहित्य लोककलेतील पदवी / पदवीका असणा-यास प्राधान्य . ध्वनीमुद्रण प्रशिक्षणाचे शासनमान्य संस्थेचे प्रमाणपत्र.
वयोमर्यादा :- जाहिरात प्रसिध्दीच्या दिनांकास २५ वर्षा पेक्षा अधिक व ३५ वर्षांच्या आत असावे .
३. संशोधन समन्वयक (१ पद)
एकत्रित वेतन :- रुपये १९,०००/- दरमहा .
शैक्षणिक अर्हता :- कुठल्याही शाखेतील पदवी, मराठी विषया अंतर्गत लोकसाहित्य आणि लोककलेतील पदवी / पदवीका असणा-यास प्राधान्य.
वयोमर्यादा :- जाहिरात प्रसिध्दीच्या दिनांकास २५ वर्षा पेक्षा अधिक व ३५ वर्षांच्या आत असावे .
४. वाद्य आणि कपडेपट सहायक - स्टोर किपर (१ पद)
एकत्रित वेतन :- रुपये ८,८००/- दरमहा
शैक्षणिक अर्हता आणि अनुभव :- किमान १२ वी पास, भांडारपाल म्हणुन कार्य केलेले असल्यास प्राधान्य .
वयोमर्यादा :- जाहिरात प्रसिध्दीच्या दिनांकास २५ वर्षा पेक्षा अधिक व ३५ वर्षांच्या आत असावे .

अर्जदारांस सर्वसाधारण सूचना

उमेदवारांनी आपले अर्ज पाठविण्यापुर्वी त्यांची शैक्षणिक अर्हता आणि अनुभव पडताळून पहावा.

- १) सर्व पदांना मराठी भाषेचे ज्ञान असणे आवश्यक आहे.
- २) अर्ज दिनांक २१ ऑगस्ट, २०१३ ते ४ सप्टेंबर, २०१३ दरम्यान स्वीकारण्यात येतील .
- ३) सर्व पदे भरताना महाराष्ट्र राज्यातील उमेदवारांना अग्रक्रम देण्यात येईल.
- ४) पदांच्या संख्येत वाढ/घट झाल्यास, रिक्त पदांच्या संख्येत बदल करण्याबाबत कुलसचिव, मुंबई विद्यापीठ, मुंबई हे अधिकार राखून ठेवीत आहेत.
- ५) प्रत्येक पदासाठी केलेला अर्ज वेगवेगळ्या लिफाफ्यात भरून, त्यावर पदनाम नमूद करून पाठविणे आवश्यक आहे. अर्जासोबत उमेदवारांनी अर्ज हाताळणी शुल्क रुपये २००/- चा **धनाकर्ष (Demand Draft)** "वित्त व लेखा अधिकारी, मुंबई विद्यापीठ" यांच्या नावे पाठवावा तसेच '----- या पदासाठी अर्ज ' असे लिफाफ्यावर लिहावे . उमेदवारांचे अर्ज 'उपकुलसचिव' आस्थापना विभाग, कक्ष क्रमांक २११, मुंबई विद्यापीठ, फोर्ट, मुंबई ४०० ०३२ यांच्याकडे ४ सप्टेंबर, २०१३ सयंकाळ ५.३० पर्यंत पोहोचणे आवश्यक आहे.
- ६) विद्यापीठ, इतर विद्यापीठे किंवा शासकीय / निमशासकीय सेवेत कार्यरत असलेल्या अर्जदारांनी त्यांचे अर्ज कार्यालयामार्फत (through proper channel) पाठवावेत.
- ७) सुवाच्च्य अक्षरात नसलेले, अपूर्ण, चुकीची माहिती भरलेले, आवश्यक शैक्षणिक अर्हता नसलेले, अर्जासोबत अर्हता, अनुभव, वय, जात वैधता प्रमाणपत्र इ. प्रमाणपत्राच्या साक्षांकित केलेल्या प्रती आणि अर्ज हाताळणी शुल्क न जोडलेले अर्ज, किंवा जास्त वयोमान असलेले, टपाल खात्याच्या दिरंगाईमुळे अथवा अन्य कोणत्याही कारणास्तव उशीरा प्राप्त झालेले, इत्यादी त्रुटी असलेले अर्ज नाकारण्यात येतील व त्याबाबत कोणताही पत्रव्यवहार केला जाणार नाही.
- ८) अपात्र अर्जदारांस स्वतंत्ररित्या कळविले जाणार नाही. अर्जदाराने कोणत्याही प्रकारच्या चौकशीसाठी या कार्यालयाशी संपर्क साधू नये.

- ९) परीक्षेस /मुलाखतीस बोलाविलेल्या अर्जदारांना स्वखर्चाने उपस्थित राहावे लागेल.
- १०) निवड प्रक्रीया सुरु झाल्यानंतर किंवा नियुक्तीच्या क्षणी उमेदवाराने चुकीची माहिती /प्रमाणपत्रे सादर केल्याचे किंवा माहिती लपवून ठेवल्याचे निदर्शनास आल्यास त्याची निवड/नियुक्ती तात्काळ रद्द करण्यात येईल व तो उमेदवार कायदेशीर कारवाईस पात्र होईल .
- ११) अर्जामध्ये दिलेल्या पत्यात बदल झाल्यास उपकुलसचिव, आस्थापना विभाग, मुंबई विद्यापीठ, फोर्ट, मुंबई ४०० ०३२ यांना त्वरीत कळविण्यात यावे.
- १२) प्रत्यक्ष/अप्रत्यक्ष संपर्क साधणे अपात्र समजले जाईल.
- १३) महाराष्ट्र शासनाने वेळोवेळी निर्गमीत केलेले शासन निर्णय/परिपत्रके लागू होतील.

(डॉ. एम. ए . खान)
कुलसचिव.



UNIVERSITY OF MUMBAI
Fort, Mumbai- 400 032.

Advertisement No.UoM/Estab.I/10/2013

Dated : 20th August, 2013

D.D. of Rs.200/- to be enclosed
 D.D. No. _____ dated _____
 Name of the Bank and Branch : _____

Affix
 passport
 size
 photo

To,
 The Registrar,
 University of Mumbai,
 Fort, Mumbai – 400 032.

Sub: Application for the post of _____

Please [√] wherever applicable

1.

Name in full Shri/Smt./Kum. (in BLOCK letters)	Surname																		
	First name																		
	Middle name																		

2.

Current postal address (in BLOCK letters)																			
Email ID																			
Mobile No.																			
Tel. No.																			

3.

Date of Birth	D	D	/	M	M	/	Y	E	A	R
Age			Years			Months				Days
Birth Place										
Nationality										
Male/Female										
Married/Unmarried										

4.

Educational Qualifications					
Examination	University/ Board	Month and Year of Passing	Subject	Percentage of Marks obtained	Class/ Division
S.S.C.					
H.S.C.					
Graduate					
Post- Graduate					
Any other qualification					

5.

Teaching/Technical/Professional Administrative Experience				
Institution/ Organization	Year	Position Held	Nature of Appointment	Period of appointment with dates

6. Other Qualifications and experience, if any.

7. (a) Present position :

(b) Name of Institution/ Organization where employed : _____

8. Names of persons who have given testimonials (if any)

- 1) _____
- 2) _____

9. Names and addresses of not more than three persons to whom references may be made

- 1) _____

- 2) _____

- 3) _____

I hereby declare that all statements made by me in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false, incomplete or incorrect, my candidature/appointment is liable to be cancelled/terminated. I further understand that no notice shall be taken of any request for withdrawal of my application.

Place :

Date :

(Signature of candidate)
(Please turn over for "Instructions to candidates")

INSTRUCTIONS TO CANDIDATES

1. Candidates who are already employed shall send their applications **through proper channel**.
2. Candidates should send with their applications **attested copies** of the degree or diploma certificates and statements of marks and other certificates in support of their educational qualifications and experience; and of the Matriculation or equivalent certificates in support of their age.
3. Candidates should also attach copies of the testimonials with their applications.
4. If the space provided is insufficient, information may be given on a separate sheet duly signed by the candidates and the same may be attached with the applications.
5. Every application should be sent **in two copies** together with all enclosures.
6. Applications should be sent through the Inward Section addressed to the Registrar, University of Mumbai, Fort, Mumbai-400 032, so as to reach him on or before the last date prescribed.
7. Any change in address given in column 2 of the application form should at once be communicated to the Deputy Registrar, Establishment Section, University of Mumbai, Fort, Mumbai- 400 032.
8. Incomplete applications will not be considered.
9. Candidates are advised to satisfy themselves before applying that they possess prescribed qualifications and it is for the candidates themselves to ensure that they possess the prescribed qualifications. No inquiry asking for advice as to eligibility will be entertained.
10. Candidates called for interview will have to be present themselves at their own expenses.
11. Canvassing direct or indirect, will be treated a disqualification.

Check list for the candidates (to be attached to the application)

Please [√] wherever applicable

- 1) Application duly completed :Yes/No
- 2) Self attested photograph affixed on the application : Yes/No
- 3) Application signed : Yes/No
- 4) An attested copy of each of the following certificate is attached.
 - a) Date of Birth/Age Certificate
 - b) Caste Certificate and Caste validity certificate
 - c) Educational qualification documents
 - d) Experience certificate
 - e) Any other certificate