

C I R C U L A R :

Re : **Eligibility – cum - Enrolment of the students admitted on the basis of Provisional Statement of Eligibility issued by this office for the academic year 2009 – 2010.**

The Directors / Heads of University Departments, Principals of affiliated Colleges, Heads of recognised Post-graduate Institutions and the Director, Institute of Distance Education are hereby requested to collect Eligibility – cum – enrolment form from the students who have joined their respective Colleges / Departments / Institutes **on the basis of Provisional Statement of Eligibility** issued to them by the University during the academic year 2009-2010.

They are requested to collect eligibility – cum – enrolment fee at the rate of Rs.200/- (Rupees Two Hundred Only) **Plus** Rs.20/- (Rupees Twenty Only) per student towards the price of enrolment form (Total Rs.220/-). The price of form should be shown separately in the challan and deposit the same in the Bank of Baroda Extension Counter, M.J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (East), Mumbai – 400 098 under the Budget Head 'ENROLMENT' 2008. The Eligibility –cum–Enrolment forms should be forwarded to this office duly signed by the Directors/Heads of the Department/Principals of the affiliated colleges alongwith a photo copy of Provisional Statement of Eligibility and **also list of the respective students in duplicate** duly certified by the Principals/Director/Head of the Colleges / Departments / Institutes.

The Eligibility–cum–Enrolment forms and list of the students should reach this office within a week from the receipt of Eligibility Certificate, with a covering letter mentioning therein the number and date of the challan under which the amount of the fee has been deposited in the Bank of Baroda. **Please ignore this circular, if you have already submitted the Eligibility-cum-Enrolment forms alongwith necessary fees.** Further, they are also requested to send xerox copy of Eligibility-cum-Enrolment Fee receipt while forwarding the confirmation of eligibility cases to enable this Unit to expedite the process of confirmation.

Principals of the Colleges in the Districts of Thane, Raigad, Ratnagiri and Sindhudurga are hereby informed that they should remit the **ELIGIBILITY – CUM – ENROLMENT FEE AND FORM FEE** to the University by way of Demand Draft drawn in favour of the Finance & Accounts Officer, University of Mumbai and submit the same to the Eligibility & Migration Certificate Unit, Dr. Babasaheb Ambedkar Bhavan, Vidyanagari, Kalina, Santacruz (East), Mumbai – 400 098.

They are also requested to send the list of students admitted to the professional courses i.e. (i) First Year and (ii) Second Year (through central admission process) in Engineering (in various branches) / Pharmacy / Architecture / Management / B.Ed. / M.C.A. on the basis of the Provisional Statement of Eligibility issued by this office for the academic year 2009-2010 duly approved by the **Director of Technical Education / Director of Higher Education / Pravesh Niyanttran Samittee/Competent Authority.**

Blank forms of application for Eligibility – cum – Enrolment will be supplied on receipt of the request in writing with the requisite number of forms from the Principal / Dean / Head / Director of the College / Department as per the requirement for the particular academic year.

The Principals of the colleges/ The Director of the Institutes / Institute of Distance and Open Learning / Head of the University Departments are hereby requested to take utmost care while dealing with the admission related issues specially with the admissions of the Professional Courses. The admission be given strictly as per the provisions of the relevant ordinances. The appropriate instructions be given to the staff members dealing with the admission & eligibility related issues. In case of any doubts or query's concerning with the eligibility at that point of time the concerned staff member be asked to contact the Eligibility Section for assistance and to get the query's clarification.

Further, their attention is invited to this office circular No.ElG/C/5411 of 2009, dated 8th May, 2009 in the matter of accepting predicted grades and extending the facility to the students those who have passed higher level standard levels Examination conducted by the International Baccalaureate (I.B.) and "O" Levels/ "AS" Level/ "A" Level Examination conducted by the Cambridge International School (CIS). Since, the said qualifications have been considered eligible for the admission to first year degree course in the affiliated colleges of this University its Departments. Those principals of the affiliated colleges and Directors/Head of the University Departments who have admitted such students are requested to forward the attested xerox copy of final year marksheet issued to them by the International Baccalaureate / Cambridge International School to this office for taking necessary action.

They are also requested not to admit the student for the various courses without obtaining a proper provisional statement of eligibility certificate as per the provision made under Ordinance 111 of the University. The Ordinance 111 is reproduced below.

O.111 :- A student from another University or Board of Secondary or Intermediate Education or any other Statutory examining body seeking admission to the University shall apply to the Registrar for a statement of eligibility and except in the case of students from the Universities in the State of Maharashtra, who shall be required to pay fee of Rs.200/- only and for out of Maharashtra State pay a fee of Rs.300/- (Fee for the foreign Nationals is Rs.730/-). The Registrar may issue a provisional statement of eligibility if he is satisfied that the applicant is prima facie eligible for admission to this University. On production of such a provisional statement of eligibility, a student may seek provisional admission to this University at his own risk and on condition that he submits to the Registrar's office through the Head/Principal of his Institution/College, the necessary certificates in original together with a typed copy of each for confirmation of his eligibility before the close of the academic term in which the student is provisionally admitted to the University. **No student from another University shall be admitted to any Institution maintained by or affiliated to the University except on production of a provisional statement of eligibility issued by the Registrar.**

They are further, requested to quote this Ordinance Resolution of the Management Council in the prospectus of the college / institute for reference of the students.

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In this connection, their attention is also invited to the Resolution passed by the Management Council at its' meeting held on 16th October, 2007 and 1st September, 2008, which is reproduced below :-

Item No.9 : After due deliberation, it was resolved that the proposal for issuing the provisional statement of Eligibility to the students by imposing a penalty after due date prescribed for the respective year on the affiliated colleges/recognized institutes of Rs.5,000/- and Rs.10,000/- for Non-Professional and Professional courses respectively be accepted. However, the said penalty shall be made effective from **1st October, 2007 till further orders**, subject to the fulfillment of conditions as laid down in the Ordinances 119 & 120 relating to the attendance to be kept by the students and also subject to the condition that the student is admitted as per the admission schedule of the University.

Item No.3 : s q ol c c A t l A s a # r a v k r - y a t A a l a k l , i v ' a \$ y a R l p / x p a 5 t a p r n a ` p 5 e y a s a # l c k l s a # l p / t i v ' a 4 I R = p y e p a c h j a r v = p y e d h a h j a r A n k m e i b g r V y a v s a i y k v V y a v s a i y k A W y a s k m a s a # l s b i 2 t i v ' a p l # i v w a g / s l i g n t m h a i v ' a l y a s S 4 e d D A a k a r - y a t y a v a

p u e A s a h l # r a v k r - y a t A a l a k l , y a b a b t i v ' a p l # i v w a g a s d D A a k a r L y a s t l s b i 2 t a v r l l i x S t w g a c l k a y R a h l s m j - y a t y a v l _ A a v X y k t e s a r i x S t w g a c l k a y R a h l h l i x 9 k A a i ` i x 9 k e r k m e a - y a s a # l A s l e y a p e i l t i n y m a n s a r k r - y a t y a v l _

Further, the University has decided to verify the documents of the students who have been issued provisional statement of eligibility certificate for seeking admission in this university and its affiliated colleges on the basis of their earlier qualification for the academic year **2005-06, 2006-07, 2007-08, 2008-2009 and 2009-2010**. They are therefore requested to verify the documents of the students issued by the respective boards/ university as stated in this office circular No.Elg./7017 of 2007, dated 1st October, 2007 and No.Elg./116 of 2008 dated 6th February, 2008.

Please note that this circular shall remain in force till further orders, this office may not issue similar circular every year. The revised circular shall be issued as and when amendment 's took place in this behalf.

for Registrar.

To,

The Directors / Heads of University Departments, Principals of constituent and affiliated Colleges, Heads of recognised post-graduate Institutions.