

# University of Mumbai



No. APD/505/26/ of 2013,  
Mumbai – 400 032,  
24<sup>th</sup> December 2013

## Circular:-

Ref:- No. APD/505/09/ of 2013, dated 19<sup>th</sup> June, 2013

### Sub :- Research Awards to University Teachers .

All the Directors and Heads of the University Departments are hereby informed that the University has decided to give Research Award to University Teachers for the financial year 2013-2014. Enclosed herewith guidelines for Research Award & Application format for Research Award.

They are therefore, requested to give wide publicity to this circular among the permanent teachers in their departments.

All the approved teachers are requested to send the application form duly recommended and authenticated by the Director/ Head of the Departments to the Director B.C.U.D., University of Mumbai on or before 4<sup>th</sup> January 2014.

**Also note** that the proposals of the teachers who have already submitted They are requested not to send proposals again.

The relevant prescribed guidelines & format this respect is available on our website [www.mu.ac.in](http://www.mu.ac.in).

To,

All the Directors and Heads of the University Departments

Prin. (Dr.) Rajpal S. Hande  
Director, (B.C.U.D.)

## Guidelines for Research Award

### 1. Introduction:

The university has instituted "Research Awards" for teachers working in its Departments / Institutes from the year 2013-14. The Teachers who have a doctorate degree and have shown excellence in their fields are considered for the award. The **Research Award** is given to only those assistant professors, associate professors and professors who are in continuous regular service in the University on permanent posts.

### 2. Objectives:

The objectives of this award are to give recognition and encouragement to the teachers who have shown excellence in research in their area of specialization.

### 3. Eligibility and Evaluation Criteria:

- The applicants must be a permanent faculty and possess a Ph. D. Degree. They must have shown an excellence in the field of research and have published papers/articles in reputed referred journals, attracted funds from various funding agencies and have made noteworthy contributions to the editorial boards, collaborative research: nationally, internationally or with industries/national organisations.
- There will be one Award in each of the following categories:
  - A) Arts, Humanities and Law
  - B) Science
  - C) Commerce and Management
  - D) Fine and Performing Arts.
- It will be ceremoniously awarded on 26<sup>th</sup> January every year.
- Any teacher receiving the research award will not be eligible for such an award for the next five years.

### 4. Procedure for Applying for the Award:

The University will invite applications for these awards through a notification/Circular. **The candidate is required to send the application (in Triplicate) in the prescribed Proforma (Annexure-I) along with the copies of research publications in the last five years.**

The application form duly recommended and authenticated by the Head of the Department/Director may be sent to the Director, BCUD, University of Mumbai. Incomplete applications (in any form), directly sent applications and applications received after the due date will not be considered.

ANNEXURE- I

**APPLICATION FORMAT FOR RESEARCH AWARD**

(To be filled in by the applicant in block letters only)

1. Name of applicant:
2. Name of Department:
3. Date of Birth:
4. Date of Appointment:
4. Designation:
5. Address for correspondence:  
Telephone/Mobile No:  
Email:
6. Permanent address:  
Telephone No:
9. Experience:
  - a. Research:
  - b. Teaching:
10. Field of specialisation:
11. Educational qualifications:  
(Attach attested copy of Ph.D. degree)
12. Major/Minor Research projects completed /in progress (last 5 years):
13. Number of papers published (last 5 years):
  - a. In foreign journals:
  - b. In Indian journals:  
(Provide impact factor of the journal and citation index)
14. a. Number of books, if any: (last 5 years)  
b. Number of papers/books under publication, if any:
15. Number of Patents awarded / filed: (last 5 years.)

Affix attested Passport-size photograph

Through

Head of the Department