

# University of Mumbai



No. APD/280/22/of 2013  
Mumbai- 400 032.  
24<sup>th</sup> September, 2013

**Sub : Vice Chancellor's Scheme for " Book Bank"  
during the financial year 2013-2014**

**CIRCULAR :-**

The Directors/Heads of the University Department/Centre and The Principals of affiliated Colleges (Except Medical Colleges, Institutions) are hereby informed that as per the Vice-Chancellor's Scheme for "Book Bank" (Build your own Library) a provision has been made in University budget to provide "Book Bank" facility to the Teachers for purchase of book/s to meet 50% cost of the books but not exceeding Rs. 500/-.

Teachers from University departments and affiliated colleges in all faculties (Except Medical Colleges) are eligible to avail this facility during the current financial year 2013-2014 and can send their applications through the Heads of University Department / the Principals of Colleges to the APD Section, Room No. 132, University of Mumbai, Fort, Mumbai – 400 032, so as to reach the Section on or before 10<sup>th</sup> March, 2014.

The applications should be accompanied by:

1. List of books purchased (The cost of the books should be about Rs. 1,000/- only).
2. The original receipt or Cash Memo of book/s purchased.
3. A certificate from the concerned Head of the University Department/ Center/ Principal of the College stating that the applicant is a confirmed member of teaching staff in the Department / College / Centre (Please submit a copy of the University approval letter) and that he / she has purchased the book/s for personal library during the current financial year.
4. Purchased Bills/Cash Memo should be certified by the Principal of the College/ Head of the University Department.

You are requested to bring this Circular to the notice of members of teaching staff of your Department / College.

Mumbai – 400 032,  
Date :- 24<sup>th</sup> September, 2013

*S.S. Gosavi*  
Deputy Registrar  
A.P.D. Section

Note : Those teachers who are not submitting a copy of the University approval letter, their proposal will not be considered.

To

The Directors/Heads of University Departments and The Principals of affiliated Colleges.